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83-3040/4

7 DEC 1983

MEMORANDUM FOR: Deputy Director for Intelligence

FROM: Harry E. Fitzwater
                Deputy Director for Administration

Subject: Federal Managers' Integrity Act of 1982

    1. In compliance with the subject Act, the Director must submit a report to the President no later than 31 December 1983, on the effectiveness of the systems of internal accounting and administrative controls for the Agency.

    2. It is contemplated that the annual reports to the President will be supported by equivalent statements from the head of each major organizational component. To that end the Director on 29 November 1983, approved publication of a Headquarters Notice (copy attached--publication as [   ] is in   STAT
process) which prescribes the policies, procedures and responsibilities for compliance with the Act. That notice in paragraph [   ] describes the   STAT
requirements for a statement, to be signed by you, assessing the operation of internal accounting and administrative controls within your Directorate at the close of each fiscal year.

    3. In future years such statements are to be submitted to the Executive Director through the Inspector General no later than 30 November. I regret the short notice to you of the requirement, but this year it is requested that your statement be submitted no later than 16 December 1983, in order to provide an equally short interval of time for review and preparation of the Director's composite report to the President.

    4. I will be glad to consult with you should you have any question about this requirement.

                                        Harry E. Fitzwater

                                        Harry E. Fitzwater

Attachment As Stated

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SUBJECT: Federal Managers' Integrity Act of 1982

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